



# THE SCOOP

TUESDAY, MAY 27, 2025

## IN THIS ISSUE

[Post-Test Security Staff Assurance Form](#)  
[A Few More AP Exams May 28 & 29 – No Bells](#)  
[Staff vs. Seniors Basketball Information](#)  
[Senior Tea Donations](#)  
[Room C127](#)  
[Seniors at Risk of Failing Classes \(due May 28\)](#)  
[Safe Driving](#)  
[Blood Drive Monday, June 2](#)  
[Calling 911](#)  
[End of Year Celebrations!](#)  
[Basketball Fridays](#)  
[PTSA Award Recipients](#)  
[EPS Learns Catalog Preview!](#)  
[Juneteenth](#)  
[Finals \(teachers only\)](#)  
[Application for New CiHS Teachers & Courses for 2025-26 \(upcoming May 30 deadline!\)](#)

## EASY LINKS

Links to [Select Resources](#)  
[Staff and Family Newsletters](#)  
[Looking Ahead](#) Calendar  
[Key Senior Dates](#)

for 2024-25  
for 2025-26

[Important CiHS \(College in the High School\) Deadlines for 2024-25](#)  
[College in the High School Teacher Application \(upcoming May 30 deadline!\)](#)

## This Week

Mon, May 26  
Wed, May 28

Memorial Day – NO SCHOOL  
[Late AP Exams](#) – no bells  
[Online Forms Due for Seniors at Risk of Failing Classes](#)  
10:30am–12:15pm | Multicultural Potluck, Admin Conf Rm (B225)  
6pm | [Everett PTSA Council Awards Celebration](#), JHS  
[Late AP Exams](#) – no bells  
No PACK Time (testing) – normal bell schedule  
8:45am | [Recognitions Assembly](#)  
ELIF

Thurs, May 29

Fri, May 30

## The Next Few Weeks

Mon, June 2  
Tues, June 3

[Blood Drive](#)  
8–11am | ASVAB, Career Center (prior registration in the Career Center required):  
[ASVAB Fact Sheet](#) | [ASVAB Career Exploration Program Overview](#)  
end of 3rd period | Lockdown Drill (normal bell schedule) (new date)

Thurs, June 5

4–6pm | District Retirement Celebration, CRC  
SENIOR Finals: SCI, SOC (normal bell schedule)  
PACK Time: Study Hall (for finals/end of year)  
6pm | District Athletic Awards Night, JHS

Fri, June 6

Early Release Day  
2pm | Senior Tea, Commons  
6:30pm | Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser  
during Staff vs Seniors Game | Senior Yearbook Distribution

Mon, June 9

SENIOR Finals: WL, MTH (normal bell schedule)

Tues, June 10	SENIOR Finals: Electives, Other Subjects (normal bell schedule)
Wed, June 11	Senior Assembly <b>Senior</b> Grades Due in <b>Gradebook</b> ( <i>TAC not yet available</i> ) Grad Walk: Heatherwood MS, time TBD 2:30–3pm   Staff Extension ( <i>all staff invited</i> ): <a href="#">Year in Review, Staff Farewells</a>
Thurs, June 12	FINALS, Grades 9–11: SCI, SOC (normal bell schedule) No PACK Time – normal bell schedule 7:30am–12pm   Senior Device Collection, HS&B Plan, Clearance & Academic Check Grad Walks: Monroe ES, 1:30; Woodside ES, 2:15; Cedar Wood ES, Penny Creek ES, and Silver Firs ES, 2:30; Forest View ES, time TBD Sequoia HS Graduation
Fri, June 13	9am (approx 2½ hrs)   Graduation Practice for Seniors, Gym 9am   Grad Tickets Distributed to Seniors at Grad Practice following grad practice   Senior Lunch ELIF
Sat, June 14	11am   Everett HS Graduation, Angel of the Winds Arena, Everett 3pm   Cascade HS Graduation, Angel of the Winds Arena, Everett <b>7pm</b> (seniors arrive by 5:34)   <b>Jackson HS Graduation</b> , Angel of the Winds Arena, Everett following graduation   Senior Grad Night Party (pre-registration required)
Sun, June 15	Father's Day

*jump to [Looking Ahead](#)*

## Post-Test Security Staff Assurance Form

I want to thank all of you for your help, flexibility, grace, etc., in helping us get through our state testing days last week. Thank you, thank you, thank you—and some huge special shoutouts to Bruce Cappel, Emily Moore, Jen Larson, Sukawt, and Mason Siddick. This team was huge in making sure we had everyone accounted for, schedules communicated, and makeups.

The last thing I need: If you were a Test Administrator, proctor, or hall monitor, we put a PINK form in your box that I need you to fill out and sign. Completed forms can go in my mailbox in the main office. If you sent me an email with an irregularity, for the “note exceptions” piece, just a quick summary sentence on what happened and I will take care of the rest.

I hope you all got some R&R this past weekend, and I appreciate the wonderful, collaborative staff here at JHS! [Erik](#)

## A Few More AP Exams May 28 & 29 – No Bells

We are administering a few AP exams this week in D208 and C255G (Josh K.'s office in the library). Attached is the [updated list](#) of testers and locations.

Thank you for your assistance and support these past few weeks! [Lori](#)

## Staff vs. Seniors Basketball Information

It is time to start drumming up support for the Staff vs. Seniors Basketball Game! First of all, for those who don't know, our Staff vs. Seniors Basketball Game will take place on **Friday, June 6**, at 6:30 p.m. If you are interested in participating, please contact [Troy Schwenke](#). For some of you, participating is not your preferred option, so there are some other ways people can help us leading up to, and on, that night:

- **Advertise and promote.** For those playing or cheering, start wearing your jersey/uniform on Fridays. For those not playing/cheering, start talking to all of your classes about attending that night. It is supposed to be the first chance for kids to get yearbooks (I only say “supposed to be” because you never know with that large of a shipment, but the plan is that they will be there). It is also a fundraiser for future years’ staff scholarships, which is a great way for us to be able to give back to our own students. Plus, and most importantly, it is great for our school community. It is usually very well-attended, and many of our students will know plenty of staff members who are participating.
- **Attend.** It is great to have the support of our colleagues. We love it when those with whom we work, socialize, plan, etc., come out to support those who are out there that evening. Seriously, come watch us make fools of ourselves.
- **Donate.** Folks can donate money or food. We will go buy food to be used in the concession stand with the money donated. If it is easier to donate food, we are looking for things like Gatorade, candy, chips...simple, individually-packed concessions items. Connect with [Troy Schwenke](#) if you would like to donate either money or food. Concessions are a huge part of our revenue from the evening, so we would love it if folks could donate to help with that side of things.
- **Help out in other ways that night.** We will need ticket sellers and concessions volunteers that night. Please consider helping out with these, as they are both very important roles for that night. As with everything else, please let us know if you want to help with this.

Above all, let’s do everything we can to make this event special for our JHS community. I know it means a lot to our seniors and to many of us on staff, but the magic is in getting our students, families, and other community members to pack the stands that night. Oh, and we are definitely getting that trophy back this year. 😊 [Jason Gadek](#)

## Senior Tea Donations

Each year, we put on our annual Senior Tea event for our graduating seniors and their honored guests. A big part of the day is a series of games and activities that they can play. We like to have prizes for those games and activities to make it more fun. We have been working with local businesses to procure donations and have had some success, but we also know that many of you like to help out with this each year.

If you would like to donate a prize (or multiple) for this year’s Senior Tea, I can take donations any time. Prizes can be just about anything: helpful things for college, food, art, games, blankets...I really do mean prizes can be just about anything. We have lots of creative ways of giving away prizes, so having too many is not a problem. 😊

Please consider helping us out this year. I totally understand that not everyone can donate, but I know that some of you look forward to this opportunity each year. Thanks! [Jason Gadek](#)

## Room C127

In our ongoing quest to ensure that our facilities best serve our population, over the summer, room C127 (currently a work/storage room) is going to be converted to an OT/PT space. For those of you who store items there, please have them out by the end of the school year. We are not gaining spaces, so you will need to keep your items in your rooms if at all possible. We will also have an end-of-year dumpster for items you just don’t need anymore.

If you have items that are both absolutely needed and absolutely cannot be kept anywhere else, please work with your team leader, who is working with me, to find a space. Again, please use this as a last resort—please give everything the “Marie Kondo” test before reaching out to your team leader. [Sechin](#)

## Seniors at Risk of Failing Classes

Hello, teachers of our current seniors: In an effort to collect the most accurate and relevant data as our seniors head toward graduation, we are asking for your help in providing a list of seniors in your classes in jeopardy of failing.

Please complete the following linked form for **EACH** senior who could possibly fail your class at semester: <https://forms.gle/uSsqihPtZ5v54DbL8>

Please complete the form by the end of the day on **Wednesday, May 28**. Based on your feedback, we will compile a list of seniors who are at risk of not graduating and notify their families. These students should be working with you on a plan to pass. Our counselors and success coordinators will also review the information to ensure that any courses not required for graduation are removed from this message. Our goal is to encourage necessary engagement, but not to cause any unnecessary panic.

**We assume that any senior NOT listed is on track and will pass your class.** Therefore, we will only contact the families of students who are listed as at risk of failing.

If you have questions or need help with the form, please don't hesitate to ask. Thank you for your help! [Sechin](#)

## Safe Driving

Please model good driving behavior for our students and follow signage and directional rules in the parking lots. Thanks! [Sechin](#)

## Blood Drive Monday, June 2

We are going to try the blood drive one more time this year. It will be **Monday, June 2**. This time we are using the Bloodworks Northwest blood mobile, so our facilities will not be used. The blood mobile will be parked outside the main gym.

Due to the limited space in the blood mobile, **we only have spots available for 46 donors** throughout the school day. So I wanted to share the link with staff first, so you would have priority in choosing what time you wanted to donate. A similar email will be going out to students who were signed up to donate at the February drive that got canceled. We want to give them priority in choosing a time in case they want to donate again. Then next Monday, an email will go out to the rest of the student body to hopefully fill in the remaining spots.

Here is the [link](#) to sign up for a donation time.

For student donors:

- They must be at least 16 years of age.
- Anyone who is 16-17 years of age must have a permission slip filled out. Those forms can be found on my door, C141, and at the scoop. They will need to bring the form with them to their appointment.

If you have any questions, please let me know. Thanks, everyone, for your support of this event. [Emily Borden](#)

## Calling 911

In the event you need to call 911 from any district building, go to the nearest phone and dial **911**—*there is no need to dial 9 or 1* before dialing 911 from a district phone.

### When to call 911 from school:

- Serious medical emergencies like severe injuries, seizures, or loss of consciousness
- Active shooter situations or other violent threats
- Fires or significant smoke

### Key points to remember when calling 911:

- **Be clear and concise:** State the emergency clearly, including the location (school name and room number or location within the school).
- **Identify yourself:** Provide your name and role (student, teacher, staff member) if asked.
- **Stay calm:** Even if you are panicked, try to speak calmly and clearly to the dispatcher.
- **Follow instructions:** Listen carefully to the dispatcher's instructions and follow them precisely.

**Please use 911 responsibly.** Call only if you need an emergency response from police, fire, or medical. For non-emergencies, call the local police or fire department, or another appropriate agency. [Sechin](#)

## End of Year Celebrations!

Hello, T-Wolf Staff! The Mirth Committee has two dates we would like you to keep on your calendar for our end of the year celebrations. We are doing things a little differently this year, so read on for details!

As you likely saw in Sechin's recent emails, we will hold our farewell tribute to retirees and those leaving JHS on **Wednesday, June 11, 2:30–3 p.m.** This extension will be reserved for our social farewells and goodbyes. Mirth will provide cake for all, and we will have some cards for staff to sign.

The second date to mark on your calendar is **Wednesday, June 18.** From **2:30 to 5 p.m.**, we will celebrate the end of the year off campus. Tapped Public House will be our location! (13215 39th Ave SE, Suite 104, Mill Creek, WA 98012) At the event, Mirth will provide light appetizers and one beverage of choice per staff member. Whether you plan to attend or not, **PLEASE RSVP**, so we can give Tapped an accurate number of guests attending. RSVP via the Outlook calendar invite.

Thank you for your comradery and fellowship this year! We look forward to celebrating with you all at these events. JHS Mirth Committee ([Bridget](#), [Heidi](#), [Jason](#), and [Laura](#))

## Basketball Fridays

Calling all staff basketball players! The big game is Friday evening, June 6. We only have a few Fridays remaining to practice:

- **Friday, May 23** – Memorial Day weekend. This practice is usually poorly attended. We may cancel.
- **Friday, May 30** – Most important. Try to be there. Last practice before the game.

**If you are intending to play on June 6, please make an effort to be at one or both of the remaining practices.** Thanks, [Troy Schwenke](#)

## PTSA Award Recipients

Congratulations to our 2025 Henry M. Jackson High School PTSA award recipients! They have displayed amazing dedication to our students, school, community, and PTSA.

Jennifer Kink, Outstanding Educator

John "JJ" Bernaski, Outstanding Educator

Judy Baker, Outstanding Advocate

Michelle Spano, Golden Acorn



# EPS Learns Catalog Preview!

Greetings, EPS Staff! We are excited to share the *EPS Learns* professional learning course offerings.

Date of Event: **Thursday, August 21**  
Location: Evergreen Middle School

Check out the course catalog now: [https://bit.ly/EPSLearns\\_CourseCatalog2025](https://bit.ly/EPSLearns_CourseCatalog2025)

In the catalog you'll find courses about:

- Starting Strong: Planning for Student Success
- College & Career Readiness
- Career & Technical Education
- Diversity, Equity, and Inclusion
- Academics: English Language Arts, Math
- Learning Information Technology
- Multilingual learners
- Special education services
- Visual arts
- Supporting students who are refugees
- Supporting students experiencing trauma or crisis
- Safety

Come for as many sessions as you'd like, earn door prizes, and connect with colleagues!

## Juneteenth

Juneteenth—**Thursday, June 19**—is a non-student day and **non-workday for the following staff**:

- School-term staff: teachers, paras, food services, campus security, nurses, drivers
- Administrators
- EAEOP: elementary general office, middle school/CRC office assistants
- Professional Technical staff
- SEIU: non-260-day staff

Juneteenth is a **normal work day for the following staff**:

- EAEOP: all—with the exceptions of those listed above (elementary general office, middle school/CRC office assistants)
- SEIU: 260-day staff
- Trades

All employee calendars can be viewed in [DocuShare](#).

## Finals *(teachers only)*

Fewer than a third of teachers give finals anymore, so we're going to try something a little different this year. Rather than grouping finals by period, we're going to group by subject area (see below). The hope is that this will be a better distribution of big academic events to help increase student focus and reduce anxiety.

GRADE 12 FINALS		
Thursday, June 5	Monday, June 9	Tuesday, June 10
Science	World Language	Electives
Social Studies	Math	Other subjects



GRADES 9-11 FINALS		
Thursday, June 12	Monday, June 16	Tuesday, June 17
Science	World Language	Electives
Social Studies	Math	Other subjects

**There will be no adjusted bell schedules or extended class periods for finals.**

Finals include any major project or big test that requires a lot from students. It does not include presentations or something that would normally be spread out over several days, although I would encourage you to be flexible with individual students who come to you in advance. [Sechin](#)

## Application for New CiHS Teachers & Courses for 2025-26

Everett Public Schools has established interlocal agreements with local and state colleges to offer College in the High School (CiHS) for some courses taught by qualified high school teaching staff.

**For the 2025-26 school year, all new CiHS teachers must apply using the [Everett Public Schools CiHS Application](#).** The window for applications varies based on the postsecondary institution, as listed below.

### Application windows:

- [Edmonds College](#) CiHS application window open through May 30
- [Everett Community College](#) CiHS application window through May 30
- NEW! [Central Washington University](#) and [Eastern Washington University](#) CiHS programs will also be available for the 2025-26 school year; application windows are open through May 15

To review teachers and courses already approved for CiHS, please review the [CiHS Approved Teacher List](#). A teacher must be approved for each CiHS course. Currently approved teachers and courses do not need to be re-approved for the upcoming school year unless the postsecondary institution has a renewal process. When in doubt about CiHS status, please contact [cihs@everettsd.org](mailto:cihs@everettsd.org).

## Select Resources [\(jump to top\)](#)

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)  
[Frequently Used Phone Numbers, 2024-25](#)  
[District Phone Directory](#)  
[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Responsibilities](#) and [Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)  
[Student Impact Calendar](#) (cultural and religious observations)  
[Student Art Calendar](#)  
[EEA Work Calendar](#)  
[Payroll Calendar](#)  
[Employee Calendars](#)

[Transportation Schedule for Students in Off-Site Programs](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

[JHS Staff Handbook for 2024-25](#)

District High School Course Catalog: [2024-2025](#) | [2025-2026](#)

[District Policies & Procedures in DocuShare](#)

[COVID Info](#) on District Website

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | [byoungberg@everettsd.org](mailto:byoungberg@everettsd.org)

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or

Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) | for info/questions, [cihs@everettsd.org](mailto:cihs@everettsd.org)

Course Proposal Forms for **2026-27**: [New CTE Course](#) (due by Oct 1, 2025) | [New Course Equivalency](#) (due by Oct 1, 2025) | [New Course](#) (due by Dec 1, 2025) | [Course Revision](#) (due by Dec 1, 2025) | [Course Removal](#) (due by Dec 1, 2025)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email [EHeinz@everettsd.org](mailto:EHeinz@everettsd.org)

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email [KPeacocke@everettsd.org](mailto:KPeacocke@everettsd.org), cell 206-755-0888

[Synergy Implementation Webpage](#)

## Newsletters [\(jump to top\)](#)

[District Staff News](#) – EPS monthly staff newsletter

Archived issues are in DocuShare [here](#).

[EduBytes](#) – EPS technology newsletter

[Stay Connected](#): Where to Look for Various District Communications

[Staff News Hub](#) (must be signed in to see content): newsletters, current notifications, and more

[Special Services Newsletter](#)

[District News](#) – Everett Public Schools monthly family newsletter

[Jackson T-Wolf News](#) – monthly newsletter for JHS families

[Wolfpack Press](#) – online student newsletter

## Looking Ahead [\(jump to top\)](#)

Mon, June 16	FINALS, Grades 9–11: WL, MTH (normal bell schedule) 3pm   SEM2 Grades “Push” from Gradebooks into TAC <i>(subject to change)</i> after 3pm   DeeAnn Will Email Teachers When TAC Is Open <i>(subject to change)</i>
Tues, June 17	FINALS, Grades 9–11: Electives, Other Subjects (normal bell schedule)
Wed, June 18	Device Collection, Grades 9–11 2:30–5pm   Staff End of Year Gathering, Tapped Public House <i>(RSVP requested!)</i>
Thurs, June 19	<a href="#">Juneteenth – HOLIDAY</a> <i>(see work calendars to identify staff who work this day)</i>
Fri, June 20	Early Release Day / Last Student Day <i>(new date)</i> End of SEM2 <i>(new date)</i> 3pm   TAC Closes for SEM2 Grades Review/Corrections <i>(new date)</i>
Fri, June 27	Last Day that eSchool Will Be Available for Use Prior to Synergy Transition
Mon, June 30	FAFSA Deadline
June 30–July 17	SIS Blackout Period for Transition to Synergy

2025-26 work calendars are in [DocuShare](#) with specific return to work dates for your specific assignment.

Mon, Aug 4, 2025 First Day Back for Most Office Staff

Tues, Aug 12 Classified Job Fair, CRC

Mon/Tues, Aug 25 & 26 Learning Improvement Days

Wed, Aug 27, 2025 First Student Day, 2025-26

8-Day Student Enrollment Count Begins

Mon, Sept 1 Labor Day Holiday



Tues, Sept 2	Day 4 Student FTE Count
Mon, Sept 8	8-Day Student Enrollment Count Ends
Fri, Oct 10	Professional Learning Day for All Staff
Dec 22–Jan 2	Winter Break
Feb 16–20	Mid-Winter Break
April 6–10	Spring Break
Mon, June 15, 2026	Last Student Day (subject to change)

---

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Title IX/Civil Rights Compliance Officer | ADA Coordinator**

Chad Golden | 425-385-4100 | [CGolden@everettsd.org](mailto:CGolden@everettsd.org) | PO Box 2098, Everett, WA 98213

**Section 504 Coordinator**

Dave Peters | 425-385-4063 | [DPeters@everettsd.org](mailto:DPeters@everettsd.org) | PO Box 2098, Everett, WA 98213

**Gender-Inclusive Schools Coordinator**

Joi Odom Grant | 425-385-4137 | [JGrant@everettsd.org](mailto:JGrant@everettsd.org) | PO Box 2098, Everett, WA 98213